



Clayton Preschool Inc.

Clayton Community Centre

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Registration number: A0006127Y

ABN: 46 478 664 396

Agenda - 2015 Committee Meeting 4 - Tuesday 25th May 2015, 7pm

4.1 Open Meeting

- 4.1.1 Welcome
- 4.1.2 Apologies
- 4.1.3 Confirmation of previous minutes

4.2 Previous Business

- 4.2.1 Grant expenditure
- 4.2.2 Filing cabinet
- 4.2.3 Maintenance
- 4.2.4 Facebook
- 4.2.5 Hard drive

4.3 Reports

- 4.3.1 President
- 4.3.2 Vice President
- 4.3.3 Treasurer - statutory requirements
- 4.3.4 Enrolment Officer - current enrolment status
- 4.3.5 Fundraising
- 4.3.6 IT
- 4.3.7 Educators

4.4 Correspondence

4.5 General Business

- 4.5.1 Stranger approaching kinder
- 4.5.2 Date for AGM
- 4.5.3 Photos

4.6 Close Meeting

Next meeting - June 2015