



Clayton Preschool Inc.

Clayton Community Centre

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Registration number: A0006127Y

ABN: 46 478 664 396

Agenda - 2015 Committee Meeting 5 - Tuesday 16th June 2015, 7pm

5.1 Open Meeting

5.1.1 Welcome

5.1.2 Apologies

5.1.3 Confirmation of previous minutes

5.2 Previous Business

5.2.1 Grant expenditure

5.2.2 Filing cabinet

5.2.3 Maintenance

5.2.4 AGM

5.2.5

5.3 Reports

5.3.1 President

5.3.2 Vice President

5.3.3 Treasurer - statutory requirements

5.3.4 Enrolment Officer - current enrolment status

5.3.5 Fundraising

5.3.6 IT

5.3.7 Educators

5.4 Correspondence

5.5 General Business

5.5.1 Working bee - do we need one?

5.5.2 New grant opportunity

5.6 Close Meeting

Next meeting - July 2015