



## Clayton Preschool Inc.

Clayton Community Centre

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Registration number: A0006127Y

ABN: 46 478 664 396

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### Agenda - 2015 Committee Meeting 6 - Tuesday 28<sup>th</sup> July 2015, 7pm

#### 6.1 Open Meeting

6.1.1 Welcome

6.1.2 Apologies

6.1.3 Confirmation of previous minutes

#### 6.2 Previous Business

6.2.1 Maintenance

6.2.2 BBQ

6.2.3 Bus booking

6.2.4 AGM

6.2.5 Photocopier

6.2.6 New grant

#### 6.3 Reports

6.3.1 President

6.3.2 Vice President

6.3.3 Treasurer - statutory requirements

6.3.4 Enrolment Officer - current enrolment status

6.3.5 Fundraising - Lions Club letter, BBQs booked, Father's Day raffle

6.3.6 IT

6.3.7 Educators

#### 6.4 Correspondence

#### 6.5 General Business

6.5.1 Parent survey

6.5.2 Budget for 2016

6.5.3 First Aid

6.5.4 Donation

#### 6.6 Close Meeting

Next meeting - August 2015