



# Clayton Preschool Inc.

Clayton Community Centre

9-15 Cooke Street, Clayton, 3168.

Phone: 9541-3171

[clayton.kin@kindergarten.vic.gov.au](mailto:clayton.kin@kindergarten.vic.gov.au)

Registration number: A0006127Y

ABN: 46 478 664 396

---

## Agenda - 2015 Committee Meeting 7 - Tuesday 25<sup>th</sup> August 2015, 7pm

### 7.1 Open Meeting

- 7.1.1 Welcome
- 7.1.2 Apologies
- 7.1.3 Confirmation of previous minutes

### 7.2 Previous Business

- 7.2.1 Maintenance
- 7.2.2 Bus booking
- 7.2.3 AGM
- 7.2.4 Photocopier
- 7.2.5 New grant
- 7.2.6 Seat outdoors
- 7.2.7 First aid check
- 7.2.8 Budget
- 7.2.9 Blind - the saga continues!

### 7.3 Reports

- 7.3.1 President
- 7.3.2 Vice President
- 7.3.3 Treasurer - statutory requirements
- 7.3.4 Enrolment Officer - current enrolment status
- 7.3.5 Fundraising - Lions Club letter, BBQs booked, Father's Day raffle
- 7.3.6 IT
- 7.3.7 Educators

### 7.4 Correspondence

### 7.5 General Business

- 7.5.1 Parent survey

### 7.6 Close Meeting

Next meeting - September 2015